



CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

PEOPLE. POSSIBILITIES.

## CASE MANAGER I (LIHEAP)

Champaign County Regional Planning Commission is seeking a Case Manager I to join the LIHEAP team! The Case Manager I will be responsible for customer relations, program eligibility determinations, positive relationships with local energy vendors, documentation, file maintenance, and more.

### Job Responsibilities:

Champaign County RPC is a people-focused agency made up of over 100 programs designed to generate possibilities for all within our community. A great deal of planning goes into creating opportunities where people can succeed on their own — and RPC is doing that work. From analysis to policy guidance to offering services to our communities, RPC's people plan for people. The Case Manager I will provide services in Champaign County.

### Minimum Requirements:

- Two years college in social services or related field and one year social service experience with low-income clients or equivalent combination
- Vehicle, car insurance, and valid driver's license
- Ability to lift 25 pounds
- Bilingual English/Spanish a plus
- Ability to successfully complete a state background check

Hours: 37.5-hour workweek, primarily from 8:00am to 4:30pm M-F, but requires flexibility to meet program needs.

**Status: Full-time, non-exempt position**

**Starting Wage: \$13.14**

*Competitive benefits, health insurance, dental insurance, retirement, tuition reimbursement, high-quality programming, and great work environment!*

**Application Closing Date: 6/9/17**

Applicants may apply at:  
[www.ccrpc.org/rpcjobs](http://www.ccrpc.org/rpcjobs)  
CCRPC is EEO/AA/ADA employer.